

## Reference Guides

This section provides suggestions on the selection and use of various rental products to consider when planning your event. For additional information please contact PeakRentals.com. We will be happy to assist you with any event planning decisions.

### Seating

When planning any event it is important to consider the appropriate amount of space required to accommodate your expected number of guests. A stand up event will definitely have different spacing requirements than a formal sit down dinner. Here are a few guidelines to assist you in calculating the ideal amount of space for your event.

### Cocktail Parties

Standing	6 square feet per person
Partial Seating	8 square feet per person

### Dinner Parties

Standard 8' Banquet Tables	8-10 square feet per person
Standard 5' Round Tables	10-12 square feet per person
Classroom Seating (rows)	10 square feet per person



### Banquet Tables

Allow 4.5 feet between tables. Divide the room area in square feet by 8 for maximum seating. For increased comfort divide the room area in square feet by 10.

### Round Tables

Allow 5 feet between tables. Divide the room area in square feet by 10 for maximum seating. For increased comfort divide the room area in square feet by 12.

### Classroom & Theatre Style

Allow 3 feet between tables or allow 2.5 feet between rows of chairs. Divide the room area in square feet by 10 for maximum seating.

Formulas and dimensions listed above allow for chair aisles and passage aisles. Increase square footage per person to accommodate wide traffic aisles, columns, and unique event layout shapes.

- Formula and example shown on following page